

U. S. Graduate Student Grant-in-Aid Guidelines for 2019-2020
DEADLINE: MARCH 1, 2019

Directions: A limited number of Graduate Grant-in-Aid awards are available to students with excellent academic records who demonstrate financial need. This award is a waiver of the Non-Resident (out-of-state) surcharge and the Instructional Fee (for both in-state and out-of-state students). **No other fees are waived and there is no cash stipend.** This Grant is awarded for a **specific** year and term(s). Priority is given to those graduate students who are seeking their first graduate degree at Miami University. If you hold a Miami assistantship you ARE NOT ELIGIBLE to receive a Grant-in-Aid for the same period.

Qualifications: 1) Be admitted to the Graduate School with **REGULAR** standing; 2) Maintain a **minimum** graduate **GPA** of **3.0**; 3) Enroll for a **minimum** of **9 graduate credit** hours in each term (except summer) covered by the grant or it will be cancelled; and 4) Demonstrate financial need.

Applications will not be considered unless all documentation is received by the deadline and all of the qualifications are met.

To Submit:

1. Complete a FAFSA at Student Financial Assistance www.MiamiOH.edu/financialaid. Note: Allow 48 - hours for the FAFSA to be made available for inclusion in your application.
2. Request two letters of recommendation from faculty members who can comment on your academic ability and need for a Grant-in-Aid. Ask that the letters be sent to the Department Chair.
3. Provide the following information using the headings shown below in a Word document. As an attachment, send the below listed information as one document to the **Department Chair**. The Department Chair must then attach the letters of recommendation and submit your application to the Graduate School.

To be Provided by the Applicant

1. **Personal Information** – Provide your name, address, email address, department, degree program, Banner ID, term first enrolled at Miami as a graduate student, and date you expect to earn your degree.
2. **Request Terms of Award** – Choose **one or more** of the following terms you would like to receive the Grant-in-Aid: Summer 2019, Fall 2019, Spring 2020.
3. **Previous Awards** – If you have ever received a graduate assistantship from Miami University, indicate the dates you received it and the department or program it was associated. Indicate if you have ever received a Grant-in-Aid and when you received it.
4. **Educational Statement** – In one page or less, describe your educational goals and why you are applying for a Grant-in-Aid.

To Be Provided By The DEPARTMENT CHAIR

1. **Combine Materials:** The information provided by the applicant should be combined with the letters of recommendation into **ONE single Word or PDF file** then submitted as explained below.
2. **Application Submission:** The Department Chair should submit the complete application to the Graduate School at kellermh@Miami.OH.edu via his/her MU email account (this will serve as his/her signature).

Note: Miami University does not discriminate on the basis of race, color, religion, sex, national origin, handicap, age, or sexual preference. Information regarding financial responsibility for another person(s) is requested only to determine the full extent of your financial need.